



17 Battery Place, Ste. 1234
New York, NY 10004

212-407-3417

Contract Attorney

Location: New York, NY

Date Posted: 03/06/2020

Deadline: Open until filled

Job Type: Attorney

Schedule type: Temporary, Full Time

Practice Areas: Immigration

About Immigrant Justice Corps

The first and only fellowship of its kind, Immigrant Justice Corps (IJC) identifies promising lawyers and advocates passionate about immigration, places them with organizations where they can make the greatest difference and supports them with training and expert insights as they directly assist immigrants in need.

Inspired by Chief Judge Robert Katzmann of the U.S. Court of Appeals for the Second Circuit, IJC brings together the country's most talented law school and college graduates to provide high quality representation to low income immigrants. IJC's two-year Fellowship programs connect Fellows to the best legal services providers and community-based institutions nationwide.

The program also fosters a culture of creative thinking that engenders new strategies to reduce the justice gap for immigrant families, ensuring that immigration status is no longer a barrier to social and economic opportunity. Since IJC's founding in 2014, IJC has assisted more than 70,000 immigrants and family members with a 92% success rate.

IJC Community Fellows become Department of Justice partially accredited representatives and represent clients in applications and interviews before the Department of Homeland Security. We have a robust immigration legal services practice housed at IJC headquarters, which handles a variety of affirmative applications as well as removal defense.

Duties & Responsibilities

We are looking for an experienced immigration practitioner to join our collaborative legal team for up to a six-month period. IJC is growing and there may be upcoming opportunities to apply join the legal team permanently. The core responsibilities of the position include:



- Supervising and mentoring Community Fellows both on-site at placements with host organizations in New York City and at IJC headquarters;
- Reviewing and providing feedback on affirmative applications prepared by Community Fellows, including adjustment of status, citizenship and naturalization, DACA, U/T visas, VAWA and asylum;
- Providing direct representation for a limited number of complex affirmative applications and non-detained removal defense matters;
- Guiding Community Fellows with respect to effective case tracking and data management skills;
- Identifying trainings necessary for Community Fellows to respond to legal developments and helping to develop training materials;
- Participating as part of the IJC legal team in understanding and articulating the changing landscape of immigration practice and proposing ways to address;
- Coordinating with IJC staff on the role of data and technology in furthering our ability to meet program objectives.

Training and Qualifications

The successful applicant will:

- Be a well-seasoned immigration attorney with experience in both removal defense and affirmative applications;
- Enjoy collaboration and helping new advocates develop skills and expertise;
- Be a member in good standing of any state bar;
- Have a minimum of three years of experience practicing immigration law as an attorney, prior supervisory experience is a plus;
- Be committed to IJC's mission of expanding access to high-quality counsel for immigrants and developing legal capacity in under-served communities;
- Have excellent writing, analytical and organizational skills;
- Be comfortable working with diverse client populations and in varied work environments;
- Be fluent or have advanced proficiency in one or more foreign languages (with a strong preference for Spanish).

Compensation

Hourly rate is competitive and commensurate with skills, experience, and duties.



How to Apply

Please email your resume, three references and a detailed cover letter explaining why this job would be a great fit for you to recruitment@justicecorps.org with **Contract Attorney** included in the subject line. We will review applications on a rolling basis until the position is filled.

IJC is an Equal Opportunity Employer - women, people of color, members of the LGBTQ+ communities, veterans, and people with disabilities are encouraged to apply.